

ANDREWS' ENDOWED C OF E (A) PRIMARY SCHOOL BEHAVIOUR POLICY & GUIDELINES

At Andrews' Endowed we have high expectations of our pupils behaviour and encourage self-discipline. We would like our children to be known for their politeness and sensible behaviour while in school and when on school journeys. In order to help our pupils develop self-discipline, consideration and respect for authority and others, we have school and classroom codes of conduct, which are consistently reinforced by all adults and applied equally to all children. This policy should be read in conjunction with the school's anti-bullying policy.

As soon as the children enter school during the published hours of opening the teachers, non-teaching assistants and lunchtime staff are 'in loco parentis' and our expectation, in terms of behaviour, is equivalent to that of firm, caring parents. As such the rules we have will be kept. Children should not arrive on school premises before 8.46a.m.

We manage behaviour in a kind but firm way through discussion and with care. Any difficulties may be resolved through discussion with the class teacher and parents will be involved at an early stage if a child's behaviour is causing concern. Although our behaviour management strategies are based on positive reinforcement, sanctions will be applied when a child persists in unacceptable behaviour and privileges may be withdrawn if it is considered appropriate, including permission to remain on-site during the lunch period.

Bullying will not be tolerated under any circumstances, neither will bad language.

In accordance with the 1988 Education Reform Act, the County has a clearly defined procedure for exclusion. If it is considered necessary to exclude a pupil from attendance at the school, parents have the right to appeal if they consider the exclusion unreasonable. The decision to exclude a child will be made by the Headteacher and the Local Education Authority's guidelines will be followed. A pupil may be excluded for a fixed length of time of up to 45 days in any one school year or, if necessary, permanently. Any pupil excluded for a fixed term of more than 5 consecutive days will be provided with suitable work to be completed at home. If a pupil has already been excluded from two or more schools, parents can no longer automatically insist that he/she be offered a place at another school which has unfilled places. This restriction lasts for two years from the date of the last exclusion and the right of appeal by the parents is removed. Where the LEA decides a school should admit a twice-excluded pupil, the governing body may appeal against that decision to an independent committee. Governors at Andrews' Endowed School will consider applications from previously excluded pupils in line with the criteria stated in its' admission policy.

GUIDELINES FOR BEHAVIOUR MANAGEMENT **(Agreed with staff & governors April 1998)**

1. Expectations

- There is one code for all, i.e. politeness and consideration to all other children and adults, and respect shown for one another, the community and the environment.
- Children are expected to take responsibility for their own behaviour and to understand that poor behaviour will result in sanctions while good behaviour will be recognised and positively reinforced.
- Expectations will be clear and shared with all children and adults working in the school.
- Adults will not humiliate children or intimidate them with vague, inconsistent approaches.
- Class codes of conduct will be negotiated at the beginning of each academic year and reinforced regularly.

2. Rewards and Sanctions

- Simple reward systems will be used to positively reinforce good behaviour, e.g. team or merit points leading to class treats negotiated with the class teacher, headteacher's award, merit stickers.
- Sanctions will be applied if rules are persistently broken, e.g. a child will be expected to try to put right a wrong by action letter/ apology; break lines on the playground may be forfeited if children are unable to behave appropriately or if work is incomplete due to lack of application during lessons or if homework is not presented without good reason.

3. A hierarchical approach will be used towards poor behaviour

- A verbal warning or correction will be made discreetly to a child, which clearly communicates what is, wrong or right
- 'Time out' within the classroom will be given to enable a child to cool off or reconsider
- A child will be sent to another classroom to work
- A child will be sent to a senior teacher
- A child will be sent to the DHT
- A child will be sent to the HT

Parents will be informed if any of the above occur regularly or frequently and invited to discuss matters with the class teacher and/or HT depending on the problem. In addition, outside agencies, for example, the Educational Psychology Service may be consulted for advice.

Individual, achievable behaviour targets may be set and informal, regular contact with parents will be kept, including use of a home/school book which parents may be asked to sign either daily or weekly where appropriate.

Reasonable physical restraint will only be applied, in line with LEA guidelines, to ensure

the physical safety of pupils and/or adults on school premises. Parents will always be notified if this has been found necessary. Children will not be detained after school.