

*Parents, Teachers and Friends Association
Andrews' Endowed School
Holybourne*

Minutes of Meeting held on Wednesday 28th November 2007 at 7.30 pm

Present: Sarah Cross, Charlotte Murrell, Jane Collingborn, Tracy Gee, Julia South, Karen McQuiad, Giles Lock, Annette Eyre, Julie Winning, Vicky Howard, Maria Osgood, Dan Startup, Karen Bochereau, Martina Bowden, Anna Hooker.

Apologies : Nick Battersby, Virginia Seeckts, Carol Cann, Maria Burr, Graham Osgood, Nancy Clarke.

1. Minutes of last meeting

Minutes were accepted and signed by Julia.

2. Quiz Night

The Quiz Night went well. We made over £300 which is up on last year.

Unfortunately the toilets were left in a terrible state. Apologies have been passed on to the caretaker and we must all ensure that this doesn't happen again at future events.

3. Christmas Cards

We would all like to thank Giles for his hard work and generosity on the Christmas Cards. These alone have raised around £800.00 for the PTFA. Well done Giles!

4. Christmas Fayre

Bottles for the Tombola to be labelled at 2:45pm on Friday 30th November in the old office. Price for Tombola 1 ticket 50p or 3 tickets for £1

The Entrance to the Fayre will be the Acorns Door. Entrance fee to be 50p for everyone school age upwards (only pre-schoolers free).

GL to produce signs and price labels for the fayre (directions for parking etc)

Sausages and rolls to be sold at £1.50 for children's chipolatas and £2.50 for adults sausages. Additional BBQ ordered from Vincent Hire, Darren Cross will pick this up and deliver to school after school Friday.

Raffle – tickets are being sold after school in the playground. The raffle will be drawn at 1:15pm. Price for raffle 25p a ticket or £1 a strip. Tigger Raffle will be 10p a ticket

Santa's Grotto list is in the office for people to sign up, George Copplestone has agreed to be Father Christmas and is CRB checked. **JS** to purchase a £15 M&S voucher to say thank you

Each year will be running a games stall in the acorns classroom.

**ALL COMMITTEE MEMBERS ARE NEEDED TO SET UP ON THE DAY
STARTING FROM 9:00am**

Actions: All committee members

5. Disco 14th December

Jane Cuff and Ronnie Douglas have agreed to be our DJ's for the evening. KS1 will be Fancy Dress and KS2 will be High School Musical/Saturday Night Fever. There will be a prize of a £5 book token for the best dressed girl and boy. **JS** to organise the vouchers. The charge is £2.50 per child.

SC to send a letter out to parents with regards to Disco, stating that we need volunteers to supervise the children and also that if we don't get enough volunteers (excluding PTFA) then the disco will not go ahead.

Pre-school siblings are welcome at the KS1 disco but not at the KS2. During the KS1 disco there will be a video on for KS2 children, they will not be allowed into the KS1 disco and vice versa. **MO** to supply disco lights.

Actions: SC, JS, MO

6. Skittles Night

This will be held on the 2nd February at The French Horn, Alton. **SC** to confirm booking and **JS** to take in deposit of £20 once the booking has been confirmed. Tickets will be sold for £12 each. There will be chocolates as prizes for the evening bought with the Ocado voucher.

Actions: SC, JS

7. Pampered Evening

CM to co-ordinate this event and to liaise with Pretty Woman and confirm a date, hopefully during w/c 31st March 2008.

Actions: CM

8. Summer Ball

AH has obtained good prices for the casino and disco for the evening and is still to speak to The Grange to see if there is any flexibility on the prices.

Actions: AH

9. AOB

SC to speak to **VS** re: electronic copy of letter to go out with the Yellow Moon catalogues, to then hopefully go out next week.

SC to speak to Cubitt & West re: sponsorship cheque

A note to go out in the newsletter after Christmas letting all parents know that there will be a toy table at the Summer Fayre and that we will be asking for donations.

KM to look into recycling options for fundraising.

SC to speak to **AH** about the possibility of holding a race night at The Queen's Head in September 2008.

All committee members to look into different ideas for children's activities that could be arranged – find specific details and costing and bring to the next meeting to brainstorm.

Co-ordinators for upcoming events

Skittles Night – SC Pampered Evening – CM Summer Ball – SC Summer Fayre - JS

Date of Next Meeting:

Monday 14th January 2008 - 7:30pm in The Queen's Head, Holybourne