

*Parents, Teachers and Friends Association  
Andrews' Endowed School  
Holybourne*

**Minutes of Meeting held on Monday 14<sup>th</sup> January 2008 at 7.30 pm**

Present: Nick Battersby, Sarah Cross, Charlotte Murrell, Jane Collingborn, Tracy Gee, Giles Lock, Vicky Howard, Anna Hooker, Maria Burr, Nancy Clarke. Maria Lloyd.

Apologies : Virginia Seeckts, Carol Cann, Graham Osgood, Julia South, Karen McQuaid, Annette Eyre, Maria Osgood, Dan Startup, Karen Bochereau, Martina Bowden.

**1. Minutes of last meeting**

Minutes were accepted and signed by Nick.

**2. Financial Summary**

We have had a very successful start to the year. The Quiz and Christmas Fayre were both up on last year and the Christmas Cards brought in a good amount too. We will soon be in a position to contribute the £2,000 agreed towards the final interactive whiteboard.

We have received the sponsorship cheque from last year from Cubitt & West (£1,000). **CM** to speak to Cubitt & West about the possibility of sponsoring us again this year.

**Actions: CM**

**3. Skittles Evening**

The tickets went on sale today. We need to find a host for the evening to explain how the evening will work and keep everyone in order! **SC** to ask DS if he will be able to do this. **MB** will donate a bottle of wine to go with the box of chocolates as the prize. We will also do 'Heads & Tails' to raise a little extra.

**Actions: SC**

**4. Pampered Evening**

**Monday 31<sup>st</sup> March 2008**

Pretty Woman will again be coming to the Pampered Evening. **CM** to arrange with Lydia (mobile beauty therapist) to come along as well and will also speak to Plush. **CM** will also bring a selection of dress from Amaryllis. **NB** to arrange Virgin Vie. **JC** to speak to her friend who makes bags to see if she is interested in having a stall. Stall holders will be charged £10 for a table.

Tickets will be sold at £10 each; all treatments will be included and book-able on the night. Tickets will be limited to no more than 30. **AH** will look into the licence needed for the bar.

**Actions: CM, JC, NB, AH**

**5. Summer Ball**

**SC** and **AH** meeting with The Grange to confirm menu price for the evening. The name of the event needs to be changed to reflect the change in dress code. We are going to ask gentlemen to wear a collar and no jeans to be worn.

**CM** to speak to Compass Magazine about sending a photographer. **NB** to see if he can source a flat screen TV as a prize for the casino tables.

Champagne Charlies will be provided the casino tables and disco. We have requested two roulette tables and two black jack tables – **AH** to negotiate a good price and confirm the booking.

**Actions: SC,**

**AH, CM, NB**

**6. An Evening with Alan**

The Governors are organising 'An Evening with Alan Titchmarsh' at Eggars School on the 6<sup>th</sup> March 2008, to raise funds towards the School Development Fund. Once enough money has been raised this fund will be used towards the building of two new classrooms to replace the huts.

We have been asked to help with this event. It was agreed that we would help on the evening with running the bar and if necessary also distribute posters and leaflets once the governors have produced them.

**NB** to speak to Derek Bailey (Chair of the Governors) offering our services for the above.

**Actions: NB**

**7. Children's Activities**

**ML** will speak to the teachers with regards to helping us run another Children's Quiz Night.

**SC** to look into the cost of hiring the skittles alley at The Jolly Farmer in Blacknest on a Saturday afternoon to organise a family skittles event.

**NC** to speak to Alton Cinema with regards to holding a Family Film on a Saturday.

**SC** to speak to the Forestry Commission with regards to organising an after school Den Building activity at Alice Holt.

**SC** to speak to her father to see if he would consider putting together a family treasure hunt around Holybourne.

**Actions: ML,**

**SC, NC**

**8. Uniform**

It has come to our attention that we are no longer able to make a profit on the sale of school uniform if we are the sole supplier. **ML** will look into this further and let us know what the options are.

**Actions: ML**

**9. Summer Fayre**

**DS** has put in a request for a Chinook for the Fayre, we will find out by the end of March if we have been successful.

**MB** to speak to Alton Fire Station and also the educational unit from Basingstoke to see if they are able to come.

**CM** to speak to Dean Phillips with regards to cars.

**CM** will see if she can get the meat donated for the BBQ. If not then she will let **GL** know and he will then source meat from the supplier used at the Christmas Fayre. We will man the BBQ and the bar this year to maximise profits. We need to buy new more substantial gazebos, **CM** to look into this.

**SC** to ask **AE** to look into the possibility of Steve O the clown coming along again.

**SC** to ask Holybourne Pre-School to come along and hold a stall.

**Actions: MB,**

**CM, SC, AE**

## 9. AOB

**MB** asked if the second hand uniform could be used by YR6 as part of their curriculum at all. **ML** will speak to the YR6 staff to see if this is an option.

**ML** offered that in the future YR6 could help with writing thank you letter to companies that have donated raffle prizes. **SC** requested if the children could put something together to thank Cubitt & West to thank them for their sponsorship.

Working parties will be arranged at the next meeting to help work on the school grounds including the secret garden and Acorns garden. It was suggested that this could be a joint venture with the governors.

### **Date of Next Meeting:**

**Wednesday 13<sup>th</sup> February 2008 - 7:30pm in The Queen's Head, Holybourne**