



*Parents, Teachers and Friends Association  
Andrews' Endowed School  
Holybourne*

**Minutes of Meeting held on Monday 28<sup>th</sup> April 2008 at 7.30 pm**

Present: Sarah Cross, Virginia Seeckts, Jane Collingborn, Tracy Gee, Anna Hooker, Maria Lloyd, Charlotte Murrell, Nancy Clarke.

Apologies : Graham Osgood, Julia South, Karen McQuaid, Annette Eyre, Maria Osgood, Karen Bochereau, Martina Bowden, Nick Battersby, Dan Startup, Giles Lock, Ria Burr.

**1. Minutes of last meeting**

Minutes were accepted and signed by Sarah.

**2. Committee Members**

Karen McQuaid has resigned from the committee. Karen is still happy to be a volunteer and help out at events. The PTFA would like to thank her for her commitment and hard work over the past year.

**3. Casino Evening - CANCELLED**

**4. Grounds Working Party**

The committee agreed to £500 being spent on the grounds working party. Quotes so far: Fencing for Acorns garden £253.01 Teak Oil/Sand Paper/Brushes/Polythene Sheeting for all outside wooden furniture: £95.00 Hippo Bag for removal of rubbish £81.94. The remaining balance will be used to purchase plants.

**JS** – The fencing and hippo bag will be added to Darren's Travis Perkins account so we will provide you with an invoice to pay. For the Teak Oil etc please could you provide cash for Darren to purchase this on his cash account at Cane Adams later this week (prior to the working party).

**Actions: Darren Cross, JS**

**5. Summer Fayre**

3 new large gazebos have been purchased for the summer fayre – thank you Giles.

**GL** to arrange sausages for the BBQ and pick up the ice-cream using the freezer that he has kindly offered to be used for the day. BBQ already booked. **GL** please update on progress with organising drinks for the day.

**DS** to confirm that a helicopter is coming **by the 9<sup>th</sup> May** at the latest to enable effective marketing for the event. Also to confirm if he will be informing neighbours and to carry out a risk assessment for the school.

**AH** to arrange a licence for the event, **JS** to provide a cheque for £21 please.

**JC & TG** co-ordinating the raffle this year.

**CM** is speaking to Cubitt & West re: sponsorship, they seem to be interested we are just awaiting confirmation.

**CM/SC** to request bread rolls from Bakers Oven again once **GL** has confirmed number required.

**SC** to speak to police re. no parking cones for London Road.

The children from YR1 and YR2 will be maypole dancing and there will also be a fancy dress parade for the children.

**Actions: GL, DS, AH, JS,**

**CM, SC**

**7.        AOB**

Ria Burr has arranged a cake and second hand uniform sale for 15<sup>th</sup> May after school. Please contact Ria if you are available to help on the day please.

**The treasure hunt has been cancelled and the end of year bash will now be on Friday 18<sup>th</sup> July from 6:30 onwards. BYO food and drink, PTFA members to bring CD's to play on school's music system.**

Next year we will only be running the following events:

Autumn Term:                      Parents Quiz Night  
   Christmas Disco  
   Christmas Fayre

Spring Term:                        Pampered Evening

Summer Term:                      Summer Fayre

**Date of Next Meeting:**

**Monday 2<sup>nd</sup> June 2008 - 7:30pm in The Queen's Head, Holybourne**